

**ALLOTMENT LETTER FORMAT**

DATED: XX/XX/XXXX

TO,

MR. XXXXXX XXXXX  
S/o. SH. XXXXXXXXX  
R/O. XXXXXXXXXX  
AGRA

**SUB: ALLOTMENT OF SHOP NO. XX ON GROUND FLOOR AT "SHANTI SQUARE" DAYAL BAGH ROAD, AGRA.**

DEAR SIR,

WE FEEL PLEASURE IN ALLOTING YOU SHOP NO. XX ON GROUND FLOOR IN OUR PROJECT "SHANTI SQUARE" SITUATED AT DAYAL BAGH ROAD, AGRA.

THE TOTAL AREA OF THE SHOP IS 369 SQ FT, WE ARE THANKFUL TO YOU FOR SHOWING YOUR INTEREST IN OUR PROJECT AND LOOKING FORWARD FOR LONG ASSOCIATION AHEAD.

THANKING YOU

YOURS TRULY

(PARTNER)