

WELCOME LETTER

DATED: 08th January 2024

Mrs. _____
R/O: _____

Email: _____
Mob: _____

SUB: Welcome to your new commercial space!

Dear **Mrs. XXXXXX,**

It is with great pleasure that we extend our warmest congratulations and a heartfelt welcome to you as the new owner of space at our project, **ONYX BLUE** by **Splendor Group** (Splendor Information Technology Pvt. Ltd.) **at Plot No. 6, Sector 142, Noida, Uttar Pradesh 201305.**

We are thrilled that you have chosen this prime location for your business, and we are committed to ensuring that your transition into your new upgraded commercial space is seamless and successful. Acquiring a new property marks a significant milestone for any individual or business, and we understand the importance of creating a conducive environment for your operations. Our team is delighted to be able to provide with the support and assistance you may need to make the most of your new space. Whether you require information about property management, local amenities, or any other aspect of your new location, we are here to help.

We believe that a thriving business begins with a strong foundation, and we are here to help you establish just that. Your satisfaction and success are our top priorities, and we are eager to assist you in any way we can.

For references, you have been allotted **Unit No.** _____ in Tower "**ONYX BLUE**" or Tower A, measuring saleable **Super Area** _____ SQFT. We have also received cheque no./RTGS no. _____ of **Rs.** _____ /- dated _____ favoring "**Splendor Information Technology Private Limited**".

Once again, welcome to your new Office/Commercial/Retail space! We are excited to be a part of your journey and are confident that this new location will serve as a platform for your continued growth and prosperity.

We look forward to working closely with you and wish you every success in this new chapter!

Warm regards,

Team CRM

THE CONTACT DETAILS OF YOUR "PERSONAL RELATIONSHIP OFFICER" ARE AS FOLLOWS:

Name: _____ Mob: _____